

Application Checklist

This checklist will guide you through the different processes needed to be admitted to Randall University. If you have any questions or problems concerning your admission, please contact us. The number to call is: 818-577-8170 or 661-291-2418.

- Application for Admission:** Complete the Application for Admission and submit it to the El Camino Metro office at 13030 Roscoe Boulevard, or mail it to the church office at P.O. Box 150, San Fernando, CA 91341, or hand-deliver it at our college table on Sunday mornings.
- Official Transcripts:** Applicants must submit an official high school transcript unless they have earned over 24 transferrable college credits. Students must submit Official Transcripts from all colleges attended.
- References:** Applicants must submit 2 references. References must be individuals who: (1) have know the applicant for at least two years; (2) are not family members; and (3) who can speak on the applicant's character. To expedite the process, the individuals providing the references can submit the reference form in a sealed envelope directly to the applicant for return to the institution.
- ACT/SAT Scores:** If you have taken the ACT or SAT, please submit an official copy of the test scores. Randall University's school codes are: ACT - 3413; SAT: - 0927.
- Financial Aid:** Those applicants applying for financial aid should submit the Free Application for Federal Student Aid (FAFSA). Include Randall University as a recipient of the information by including the school code, 010266, in Step 6 of the FAFSA form. You also need to complete the Virtual Financial Aid Office online Student Interview. You can find detailed instructions at www.hc.edu, Randall University's website.
- Application Fee:** You may pay the application fee of \$25 in cash or by check. If paying by check, please make the check payable to El Camino Metro.